



Application for Employment

Graylaur Corporation, d/b/a VEI Consulting Engineers, is an EEO Employer committed to excellence through diversity. Employment offers are made on the basis of qualifications, and without regard to race, sex, religion, national or ethnic origin, disability, age, veteran status, or sexual orientation.

PLEASE TYPE OR PRINT. Complete the entire application. You may indicate “See Résumé” **ONLY** in the **Employment History** section and **ONLY** if your résumé contains the information requested. Applications with missing or invalid information will not be considered for *any* position.

GENERAL INFORMATION

Today's Date:	Name (Last, First, Middle):	Other names under which you have attended school or been employed:	
Street Address:	City, State & Zip:		
Social Security Number:	Birthdate:	Mobile/Home Tel:	Work Tel:
Position Applying For:		Email:	
Are you eligible to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No		Have you ever been employed by VEI? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you related to any current VEI Employee? <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, their name & their relationship to you?		If YES, dates of employment & reason for leaving:	
DRIVER'S LICENSE INFO: State issued in: _____ License Number: _____ Expiration Date: _____			
How did you learn about this employment opportunity at VEI? Check all that apply			
<input type="checkbox"/> Ad in newspaper <input type="checkbox"/> Walk-in <input type="checkbox"/> VEI Website <input type="checkbox"/> Job Website (Indeed, etc.) <input type="checkbox"/> Referral Which paper? _____ <input type="checkbox"/> Dept. of Labor/TXWorkforce <input type="checkbox"/> LinkedIn Which site? _____ By whom? _____			

EDUCATION

	NAME of School	City/State	Did you graduate?	If No, # hours to graduate	If Yes, Graduation Date	Degree Received	Major
High School or GED:			<input type="checkbox"/> Yes <input type="checkbox"/> No				
College:			<input type="checkbox"/> Yes <input type="checkbox"/> No				
College:			<input type="checkbox"/> Yes <input type="checkbox"/> No				
Other:			<input type="checkbox"/> Yes <input type="checkbox"/> No				
Other credentials/ licenses/ professional affiliations, etc., which are relevant to the job(s) for which you are applying.							

SKILLS

Please list technical skills, clerical skills, trade skills, etc., relevant to this position. Include relevant computer systems and software packages of which you have a working knowledge, and note your level of proficiency (basic, intermediate, expert):

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EMPLOYMENT HISTORY

Begin with your **current or most recent** employer and go **back** in time. If you held multiple positions with the same organization, detail each position separately. Attach additional sheets if necessary. Omission of prior employment may be considered falsification of information. Please explain any gaps in employment. Include full-time military or volunteer commitments. You may complete this information with the notation "See Résumé" **ONLY** if the résumé contains the requested information. VEI Consulting Engineers reserves the right to contact all current and former employers for reference information unless specifically requested.

CURRENT JOB	Dates (mm/yyyy) (1st Most recent position) From: _____ To: _____		Organization Name & Address:		
	Starting Salary:				
	Final Salary:		Your Title/Job Description:	<input type="checkbox"/> Full time <input type="checkbox"/> Part-time If part-time, No. hrs./wk: _____	
	Supervisor's Name, Title & Telephone:		Other Reference Name, Title & Telephone:	Contact my current references: <input type="checkbox"/> At any time <input type="checkbox"/> Only if I am a finalist candidate	
	Primary duties:		Reason for Leaving:		
JOB 1	Dates (mm/yyyy) (2nd Most recent position) From: _____ To: _____		<input type="checkbox"/> Full time <input type="checkbox"/> Part-time If part-time, No. hrs./wk: _____		
	Starting Salary:		Title:		
	Final Salary:		Organization Name & Address:		
	Supervisor's Name, Title & Telephone:		Other Reference Name, Title & Telephone:	Contact my current references: <input type="checkbox"/> At any time <input type="checkbox"/> Only if I am a finalist candidate	
	Primary duties:		Reason for Leaving:		
JOB 2	Dates (mm/yyyy) (3rd Most recent position) From: _____ To: _____		<input type="checkbox"/> Full time <input type="checkbox"/> Part-time If part-time, No. hrs./wk: _____		
	Starting Salary:		Title:		
	Final Salary:		Organization Name & Address:		
	Supervisor's Name, Title & Telephone:		Other Reference Name, Title & Telephone:	Contact my current references: <input type="checkbox"/> At any time <input type="checkbox"/> Only if I am a finalist candidate	
	Primary duties:		Reason for Leaving:		
JOB 3	Dates (mm/yyyy) (4th Most recent position) From: _____ To: _____		<input type="checkbox"/> Full time <input type="checkbox"/> Part-time If part-time, No. hrs./wk: _____		
	Starting Salary:		Title:		
	Final Salary:		Organization Name & Address:		
	Supervisor's Name, Title & Telephone:		Other Reference Name, Title & Telephone:	Contact my current references: <input type="checkbox"/> At any time <input type="checkbox"/> Only if I am a finalist candidate	
	Primary duties:		Reason for Leaving:		
JOB 4	Dates (mm/yyyy) (5th Most recent position) From: _____ To: _____		<input type="checkbox"/> Full time <input type="checkbox"/> Part-time If part-time, No. hrs./wk: _____		
	Starting Salary:		Title:		
	Final Salary:		Organization Name & Address:		
	Supervisor's Name, Title & Telephone:		Other Reference Name, Title & Telephone:	Contact my current references: <input type="checkbox"/> At any time <input type="checkbox"/> Only if I am a finalist candidate	
	Primary duties:		Reason for Leaving:		

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I have read and reviewed the information provided in this application and the above statements. By signing this application for employment, I certify that all the information provided by me, including any résumés, test answers, or attachments, is truthful and accurate.

I understand that any falsification or willful omission of facts made in my application for at-will employment, or in connection with any background investigation, may be sufficient grounds for rejection of my application, or, if discovered after an offer of employment, for immediate dismissal.

Applicant Signature: _____

Date: _____

Printed Name: _____

*****THE COMPANY IS AN AT-WILL, EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER*****